

# 1. Planning & Implementation

## Health & Safety Policy Statement

Heyrod Communications is committed to planning, controlling and reviewing our activities in such a manner, that wherever practicable, no harm or ill health befalls employees or any other persons who may be affected by our work activities.

Towards achieving this objective, the Directors will:

- Ensure adequate resources are provided in terms of finance, time and people to meet the organisation's health, safety and operational needs
- Include a commitment to provide safe and healthy working conditions for the prevention of work-related injury and ill health
- Provide a framework for setting the OH&S objectives
- Give full commitment to fulfil legal requirements and other requirements
- Give full commitment to eliminate hazards and reduce OH&S risks
- Give full commitment to continual improvement of the OH&S management system
- Give full commitment to consultation and participation of workers, and, where they exist, workers' representatives.
- Ensure that avoidance of occupational injury and ill-health will be given priority in methods of work and selection of suppliers
- Ensure that work will only be undertaken, managed and supervised by those who are competent; training will be available to all employees concerned
- Ensure that all accidents, incidents and near misses will be recorded, significant events reported, investigated, and the findings shared in order to continually improve the health and safety performance of the organisation
- Provide a framework for a regular review and audit of the organisation's health and safety management systems
- Ensure that all employees and suppliers cooperate with the organisation's policies and with each other as a vital part of our strong health and safety culture
- Ensure that both employees and suppliers are encouraged to contribute to the safest methods of working at all times
- Ensure that any breach of safety rules are corrected, investigated and appropriate disciplinary action taken against those who create or condone unnecessary risk

The Directors recognise and value the importance of the organisation's health and safety culture and ask everyone to play an enthusiastic part in maintaining and improving on it. We must all be vigilant; quickly reporting dangerous acts or situations and striving to make our workplaces safer and better places to work.

Signed:  Print: Paul Wright

Date:  Position: Director